



ARIS Student-Friendly Acceptable Use Policy

Read the following acceptable use policies for the use of the district-issued Chromebook and HTPS account. If you are unsure of something, ask an adult for help. Do not assume anything.

Original AUP Statement	Student-Friendly Version
<p>1. I agree not to use the HTPS network, including any of its communication facilities, in any way, which deliberately diminishes or interferes with the use of the network of others. This includes, but is not limited to:</p> <ul style="list-style-type: none"> a. Unauthorized access to restricted files, directories or information b. Attempts to gain access to restricted files, directories or information c. Deliberate attempts to crash or obstruct another's use of a system or network d. Theft of hardware, software, and computer related supplies e. Intentional activities around the computer that result in damage to computers, software or information f. Wasting finite resources 	 <p>1. I will use the Chromebook and the HTPS account appropriately. Examples include, but are not limited to:</p> <ul style="list-style-type: none"> a. Keeping my hands on my own Chromebook and not touching anyone else's b. Using my own login credentials and not using anyone else's to access their information c. Being careful and taking good care of my Chromebook and not doing anything to intentionally damage it or anyone else's d. Not wasting limited useful things/valuable supplies
<p>2. I understand that only software authorized by the Board of Education will be used on the HTPS network; therefore, I will not install or copy any unauthorized software on any district computer. Furthermore, I acknowledge the right of the Board of Education's staff to immediately remove any files or programs placed upon the network not intended for educational use.</p>	 <p>2. I understand that the Chromebook and HTPS belong to the Hillsborough School District, not me. Therefore, I need to follow the rules. Examples include, but are not limited to:</p> <ul style="list-style-type: none"> a. Only visiting sites approved by my teachers, my school, and my parents/guardians b. Not downloading any files or software without permission the school c. Understanding that the school can remove any files or programs that I put on my Chromebook that are not for school purposes ONLY or that violate our school's handbook. The Chromebook and HTPS are NOT mine.

3. I agree to use the HTPS network and all devices on it in accordance with acceptable conduct as defined in Board of Education policy.





Unacceptable conduct includes, but is not limited to:

- a. Using the HTPS network to acquire, copy, transmit, display, receive or print lewd, indecent, vulgar, offensive or inappropriate text, pictures, audio or video
- b. Using the HTPS network to acquire, copy, transmit, display, receive or print harassing, demeaning, or offensive speech or materials.
- c. Transmitting or posting any material in violation of local, state, or federal law including copyrighted materials, and threatening or obscene materials
- d. Using another's account and/or password
- e. Sharing of one's account and/or password
- f. Commercial or illegal use of the HTPS network for financial gain or fraud
- g. Accessing materials which the administration considers inappropriate
- h. Attempting to bypass system filters and monitors to gain access to content normally not allowed
- i. Attempting to the privacy of others by using the HTPS network to obtain private information about others, post private information about another person, or repost a message that was sent to them privately without permission of the person who sent the message;
- j. Revealing or displaying my personally identifiable information, including the name, address, photographs, social security number, or other personal characteristics that would make me easily identifiable, unless supervised by appropriate school personnel and with the consent of my parent/guardian
- k. Revealing or displaying any personally identifiable information about another student, including the name, address, photographs, social security number, or other personal characteristics that would make the student easily identifiable.
- l. Engage in other activities that do not advance the educational purposes for which the computer network/computers are provided



3. I will STOP, THINK, and CHOOSE before doing ANYTHING online. Examples include, but are not limited to:

- a. Being a thinker and not sharing personal things about me, my family, or my friends, including pictures, real names, addresses, phone numbers, etc.
- b. Not displaying inappropriate pictures (background image, for example), writing inappropriate words, listening to inappropriate songs, etc.
- c. Being kind, caring, and respectful in what I say and what I do online.
- d. Not sharing my password with anyone except the school and my parents/guardians
- e. Not using the HTPS network to find out personal information of others or to invade others' privacy in any way
- f. Not taking other people's ideas, words, phrases, etc. without giving them proper credit
- g. Going around district filters to access information, sites, etc. that I am not allowed to access. (If it says "Web Page Blocked," it's BLOCKED!)
- h. Using the Chromebook or HTPS account ONLY for school purposes
- i. Asking questions of an adult if I'm not sure about something

<p>4. I understand that the use of the HTPS network is a privilege, not a right, and that inappropriate use may result in my suspension of those privileges in varying degrees and my suspension from school by the building administrator. The Board of Education may deny me future computer privileges at all board facilities and I may be subject to further disciplinary, as well as legal actions for violation of copyright and/or licensing laws.</p>	 <p>4. If you break the "rules" and violate the AUP, the district can take away your rights to use the HTPS account and/or the Chromebook <u>Period</u>.</p>
<p>5. Users will be personally charged for any unauthorized costs incurred in their use of the HTPS network and held responsible for any damages caused by their misuse of the HTPS network equipment.</p>	 <p>5. If I use the HTPS account the wrong way and/or if I don't take care of my Chromebook properly or use it the wrong way and it breaks, for example, and the district needs to pay for things to be fixed, I (meaning parent/guardian) will be charged for the cost. This can happen even if I have insurance, depending on the damage done and the reason why it happened.</p>
<p>7. I agree to report any knowledge of policy violations that I am aware of to the building's staff and/or administration.</p>	 <p>7. If I know that someone is doing something that breaks the rules of the Acceptable Use Policy, I should report it to a teacher or another trusted adult or through the district's email system ("This e-mail message was sent by a student at Auten Road Intermediate School. If you feel any content in this message is inappropriate or potentially harmful, please contact ars_email_abuse@htps.us.")</p>
<p>8. Disciplinary action as a result of any violation of the regulations set forth in the Hillsborough Township Public Schools Acceptable Use Policy may include one or all of the following:</p> <ul style="list-style-type: none"> ● Revoking of my access privileges to the HTPS network ● School disciplinary actions including detention, suspension and/or expulsion ● Legal action, including criminal prosecution ● Reimbursement of expenses 	 <p>8. Violating the district's Acceptable Use Policy could result in a variety of consequences, including ones that are very serious. I should always <u>STOP, THINK</u>, and then <u>CHOOSE</u> before making decisions, especially using the technology.</p>

